

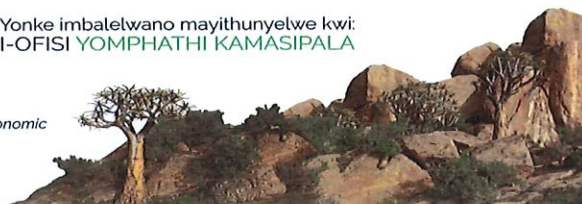


Nama Khoi Local Municipality

Posbus / P. O. Box 17
 Privaatsak / Private Bag X22
 SPRINGBOK, 8240
 TEL: 027 718 8100
 FAX: 027 712 1635
 EMAIL: info@namakhoi.gov.za
 WEB: https://www.namakhoi.gov.za/

- Alle korrespondensie moet gerig word aan die: KANTOOR VAN DIE MUNISIPALE BESTUURDER
- All correspondence to be addresses to the: OFFICE OF THE MUNICIPAL MANAGER
- Yonke imbalelwano mayithunyelwe kwi: I-OFISI YOMPHATHI KAMASIPALA

VISION: Building tomorrow, today.
 MISSION: To deliver outstanding services to the community and to stimulate economic development in the region with the focus on the previously disadvantaged.



The Nama Khoi Local Municipality invites suitable qualified candidates to apply for the following positions.
INTERNAL AND EXTERNAL ADVERTISEMENT

VACANCY	TRAFFIC OFFICER – GRADE A
Ref. Nr	7/ 2026

The following vacancy on the Municipality's staff establishment is available for dynamic and suitably qualified people.:

Job Title	Salary	Department	Location	Term
Traffic Officer: Grade A	TG 10 (R24 554.99 – R31 872. 44)	Community Services	Springbok	Permanent

Details of the vacancy:

MINIMUM REQUIREMENTS	DUTIES
<ul style="list-style-type: none"> • Qualification: Grade 12. Basic Traffic Diploma. Grade A Diploma: Examiner of Driving Licenses. Grade A Diploma: Examiner of Vehicles. Code EC and A Driving Licences. No criminal record. • Experience: 3 years' relevant experience • Skills: Communication, Problem-solving; social competence, time-management; spatial awareness; physical fitness; adaptability, mechanical aptitude. Ability to work in a team. Ability to handle stressful conditions • Knowledge and Scope of work: Operational execution of duties within set legislative guidelines and in adherence to applicable legislation and procedures related to traffic / metro police / law enforcement; and operates within set procedures and guidelines. 	<ul style="list-style-type: none"> • Examiner of vehicles • Law enforcement • Information recording and recordkeeping • Equipment maintenance

The competency level for this position is level 2 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice No.890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Functional Competencies	Public Service Orientation	Personal Competency	Management /Leadership
<ul style="list-style-type: none"> • Community and Customer Focus • Problem-solving • Negotiation and influencing • Resilience • Communication • Ethics and Professionalism 	<ul style="list-style-type: none"> • Patrol, Enforcement and Emergency Response 	<ul style="list-style-type: none"> • Service Delivery Orientation • Interpersonal Relationships • Communication • Client Orientation and Customer Focus 	<ul style="list-style-type: none"> • Action Orientation • Resilience • Change Readiness • Learning Orientation • Problem-solving • Accountability and Ethical Conduct 	<ul style="list-style-type: none"> • Impact and Influence • Team orientation • Direction setting • Coaching and monitoring



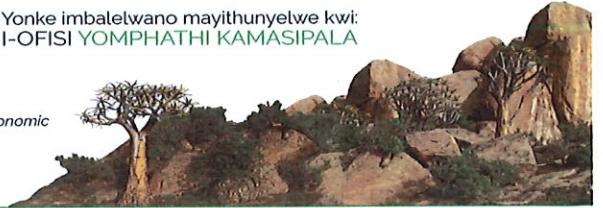
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HOW TO APPLY FOR A VACANCY AT NAMA KHOI MUNICIPALITY

- All applications must be submitted on the official *Nama Khoi Local Municipality Application Form*, available at all municipal offices and on the municipal website at: www.namakhoi.gov.za

ALL APPLICATIONS MUST INCLUDE:

- A complete and signed **Application Form**
- A signed **NKLM Consent Form** (available with the application form)
- A **comprehensive CV**
- **Originally certified copies of your ID and academic qualifications**

COMPLETED APPLICATIONS MAY BE:

- **Hand-delivered** to any local municipal office in a sealed envelope clearly marked “**Application for Vacant Post**”, and addressed to:
The Acting Municipal Manager
Adv. DM Malan
P.O Box 17, springbok, 8240, or
Emailed to: info.recruitment@namakhoi.gov.za with all required documentation attached in PDF format.
- Applicants must grant permission for the Municipality to verify qualifications and references by submitting the completed **NKLM Consent Form**.
- **Incomplete applications** (including missing any of the required forms, documentation, or submitted after the closing date) will **not be considered**.
- Only candidates who meet the minimum qualification, experience, and competency requirements will be shortlisted.
- All advertised positions are subject to **job evaluation** and remuneration will be aligned accordingly.
- If you have not received feedback within **eight (8) weeks** after the closing date, please consider your application **unsuccessful**.
- Appointments will be made in accordance with the Municipality’s approved **Employment Equity Plan**. The Municipality reserves the right **not to fill** any advertised positions.

For further enquiries, please contact: Manager: Human Resources: Ms. Keikanne Letsela at: hrman@namakhoi.gov.za

THE CLOSING DATE FOR THE ADVERTISED VACANCIES IS THE 20th MARCH 2026.



ADV. DM MALAN
ACTING MUNICIPAL MANAGER