

**NAMA KHOI MUNICIPALITY
VACANCY: INVITATION TO SERVE ON THE
AUDIT, RISK AND PERFORMANCE COMMITTEE MEMBER X 1
(NOTICE NO 37/2025)**

Nama Khoi Municipality is an equal opportunity and affirmative action employer and hereby invites applications from suitably qualified and interested individuals to serve as a member of the Audit, Risk and Performance Committee. Preference will be given to applicants residing in the Nama Khoi jurisdiction.

In accordance with the provisions of Section 166 of the Local Government: Municipal Finance Management Act, 56 of 2003, each Municipality is required to constitute an Audit Committee that will serve as an independent advisory body which must advise the Municipal Council, the Accounting Officer and the Management of the Municipality.

REQUIREMENTS

- A relevant B-degree qualification in any of the following fields: Financial Management, Accounting, Auditing, Law, Performance Management, Risk Management Information Technology and relevant experience.
- Strong and dynamic leadership skills, sound knowledge and understanding of legislation applicable to Local Government, analytical reasoning ability, and good interpersonal and communication skills.
- Possess the following qualities: Independence, Integrity, Objectivity and excellent communication and time management skills.
- Interest in local community affairs and the ability to contribute to transparent administration and good governance.

KEY FUNCTIONS / RESPONSIBILITIES

As an advisory Committee to the Municipal Council, the Committee will render advisory services in the following areas:

- Internal Audit; Risk Management; Performance Management; Information Technology; Internal Financial Controls and Accounting Policies
- Adequacy, reliability and accuracy of financial reporting and information
- Effective governance
- Review the Annual Financial Statements, respond to Council on any issues raised by the Auditor-General
- Carry out such investigations into the financial affairs of the Municipality on request
- Report quarterly to the Municipal Council in terms of the Committee's responsibilities

TERM OF OFFICE

Three (3) year contract

REMUNERATION

In accordance with prescripts and guidelines of National Treasury.



APPLICATIONS MUST BE ADDRESSED TO:

Interested parties can submit a complete application which includes a prescribed application form as approved by Nama Khoi Municipality Council a CV with certified copies of qualifications, ID, and all relevant documents to: Mr. JI Swartz, Acting Municipal Manager, PO Box 17,

NOTE: No faxes and email applications will be accepted

- The Municipality has the right not to fill this vacancy as well as to verify the qualifications.
- Only shortlisted candidates will be corresponded with.
- Applicants who are not contacted within 30 days from the closing date must accept that their application is unsuccessful.
- All inquiries must be directed to: Mrs. AM Jansen, Senior Internal Auditor @ 027 718 8138

CLOSING DATE: 30 MAY 2025 BEFORE 12:00

**JI SWARTZ
MUNICIPAL MANAGER**