



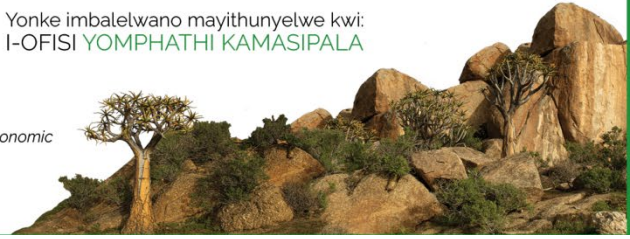
Nama Khoi Local Municipality

Posbus / P. O. Box 17
Privaatsak / Private Bag X22
SPRINGBOK, 8240
TEL: 027 718 8100
FAX: 027 712 1635
EMAIL: info@namakhoi.gov.za
WEB: <https://www.namakhoi.gov.za/>

VISION: *Building tomorrow, today.*

MISSION: *To deliver outstanding services to the community and to stimulate economic development in the region with the focus on the previously disadvantaged.*

- Alle korrespondensie moet gerig word aan die: KANTOOR VAN DIE MUNISIPALE BESTUURDER
- All correspondence to be addresses to the: OFFICE OF THE MUNICIPAL MANAGER
- Yonke imbalelwano mayithunyelwe kwi: I-OFISI YOMPHATHI KAMASIPALA



ADVERTISEMENT: NOTICE NUMBER: 46/2024

Nama-Khoi Municipality, with its Headquarters in Springbok, invites suitably qualified candidates to apply for the following vacant positions. The Municipality is an equal opportunity, affirmative action employer, subscribes to the principles of employment equity, and actively promotes representation in terms of race, gender and disability.

DIRECTORATE: PLANNING AND DEVELOPMENT

POSITION: DIRECTOR: PLANNING AND DEVELOPMENT

LEVEL: MANAGER REPORTING DIRECTLY TO THE MUNICIPAL MANAGER

CENTRE: SPRINGBOK, NORTHERN CAPE

A. Annual Total Remuneration Package

- Minimum Total Remuneration Package – R 884 772.00 – Midpoint Remuneration Package R 994 126.00 - Maximum Remuneration Package -R 1 087 610.00 (Category 2 Municipality)
- A Remote Allowance of 10% are added to the Total Remuneration Package of the Senior Manager.

B. Terms of Appointment: PERMANENT

C. Essential and Non- Negotiable Requirements:

- Bachelor of Sciences Degree in Building Sciences/ Architect/ Bachelor Degree in Town and Regional Planning or Development Studies; or equivalent.
- Minimum of five (5) years relevant experience at middle management level and must have Professional Developmental/ Town Planning and Regional planning experience.
- Compliance with the MFMA. Minimum competency levels in unit standards as per Government Notice R493 of Gazette No. 29967 of 15 June 2007. A person who does not meet minimum competency level in unit standards will be given an opportunity to attain the minimum competency level within eighteen (18) months from the date of appointment in accordance with Government Notice No. 91 of 03 February 2017, as

promulgated in Government Gazette No. 40593. Failure to comply with this, will result in automatic termination of service within one month after expiration of this period;

- The applicant must have extensive knowledge and understanding of all policies that governs municipalities and relevant to the department;
- Advanced understanding of Institutional Governance Systems and Performance Management.
- Planning/ Organisational and analytical skills;
- Advanced knowledge of economic Growth and Development as a prerequisite for poverty eradication;
- Good understanding of institutional governance systems and performance management;
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)
- Knowledge of geographical information systems; and
- Knowledge of spatial, town and development planning.
- Ability to communicate and negotiate at all levels of government and will all relevant stakeholders.

D. KEY PERFORMANCE AREAS (KPA's)

- The expected incumbent will be reporting directly to the Accounting Officer.
- Advise the Accounting Officer on the exercise of powers and duties assigned to him/her in terms of the MFMA.
- Draft and ensure the implementation of the departmental SDBIP;
- Provide general strategic management to ensure that the department meets the five (5) key Performance Areas and the outcomes of Local Government Turn-Around Strategy;
- Manage, develop and oversee local economic of Nama Khoi Municipality.
- Coordinate Strategic Planning and Organisational Performance Management;
- Ensure effective coordination of social and labour plan's (SLP's) to the benefit the municipality;
- Ensure effective coordination of the implementation of Local Economic Development (LED).
- Responsible for aligning the LED strategies with the new priorities and policies of national and provincial governments;
- Planning and prioritizing the Community Services Department in accordance with the relevant Municipal legislation.
- Lead, direct and manage staff within the department so that they are able to meet their objectives.
- Provide strategic leadership in the Department;
- Ensure municipality complies with all legislation pertaining to financial management.
- Oversee the review and development of planning and development related policies.
- Comply relevant reports as required by legislation and regulations.
- Responsible for ensuring compliance with corporate governance principles within the Planning and Development Department.
- Implementation of Council resolution related to the Department.

NB: Please Note:

- No faxed or e-mailed applications will be considered;
- Candidates are required to complete the prescribed “Annexure C” application form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 Government Gazette 37245 dated 17 January 2014 which is obtainable from the internet at www.gpwonline.co.za, or on the Municipal Website namakhoi.gov.za (failure to do so will result in the candidate being disqualified);
- Short-listed candidates will be subjected to security vetting/screening, verification of qualifications And employment history/reference check and competency assessment and should also disclose Financial interest;
- Nama-Khoi Municipality reserves the right to nullify or cancel an employment contract and recover all Costs incurred by the municipality including remuneration, advertisement, etc; should it be Discovered that the successful candidate submitted false or insufficient information which resulted to The contravention of the provisions of Municipal Council Policies, Municipal Systems Amendment Act No. 7 of 2011 or any other relevant legislation;
- If no communication has been received from us within ninety (90) days after the closing date, please consider your application not successful. The Municipality reserves the right to appoint or not appoint any person.
- Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will Automatically disqualify the applicant.
- The successful candidate will be held personally liable for certain costs incurred during recruitment if he or she, after being appointed decline to accept the appointment.
- If you meet the stated requirements, a fully completed Annexure C Application Form, Detailed Curriculum Vitae, recently certified copies of all qualifications, a recently certified copy of the Identity Document and Driver’s License (certified copies must not be older than 3 months) and proof of Competency level, where applicable, must be addressed/sent to:
- Applications that hold any political office positions namely Chairperson, Deputy Chairperson, Secretary, Deputy Secretary or Treasurer Nationally, Provincially, Regionally or other areas in which the party operates; or any position in a political party equivalent to a position mentioned above, irrespective of the title designated to that position, shall not be considered for appointment as Head of Department: Planning and Development.

The Municipal Manager
 Attention: Mr. J I Swartz
 Nama-Khoi Municipality
 P.O. Box 17
 SPRINGBOK
 8240

Or can be hand delivered at:
 Nama-Khoi Municipality
 Namakwa Street 4
 SPRINGBOK
 8240

Enquiries may be directed to Manager: Human Resource Management, Mr. J Makaza at (027) 718 8131 during office hours between 08:00 – 16:00.

CLOSING DATE: 03 May 2024 at 12:00