



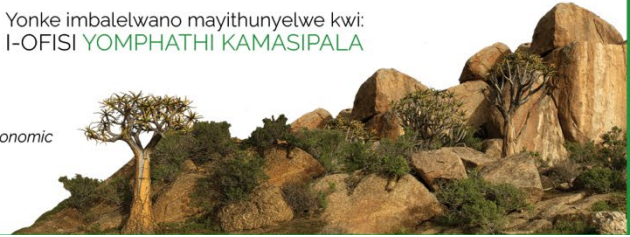
Nama Khoi Local Municipality

Posbus / P. O. Box 17
Privaatsak / Prvate Bag X22
SPRINGBOK, 8240
TEL: 027 718 8100
FAX: 027 712 1635
EMAIL: info@namakhoi.gov.za
WEB: <https://www.namakhoi.gov.za/>

VISION: *Building tomorrow, today.*

MISSION: *To deliver outstanding services to the community and to stimulate economic development in the region with the focus on the previously disadvantaged.*

- Alle korrespondensie moet gerig word aan die: KANTOOR VAN DIE MUNISIPALE BESTUURDER
- All correspondence to be addresses to the: OFFICE OF THE MUNICIPAL MANAGER
- Yonke imbalelwano mayithunyelwe kwi: I-OFISI YOMPHATHI KAMASIPALA



Nama Khoi Municipality is an equal opportunity and affirmative action employer. Applications must be directed to the pre - written application form of the Council available at all Service Points and Head Office in Springbok, in own handwriting with a complete CV, are awaited from relevant qualified persons to be appointed in the below position.

POST TITLE: MANAGER: CIVIL ENGINEERING (REF: 41/2024)

REPORTING TO: DIRECTOR: TECHNICAL SERVICES

PRESCRIBED MINIMUM QUALIFICATIONS / EXPERIENCE:

- A relevant BEng or BSc (Eng) engineering degree and eligibility for registration as Pr Eng;
- Computer literacy: MS Office and Code B driving license.
- Considerable management experience at a senior level in the civil engineering field to take high intensity, independent decisions and negotiate with professional registered engineers and 8 years experience with 3 years at management level

KEY PERFORMANCE AREA

- Keeping abreast with developments associated with corporate/administrative services by conducting research into best practices relating to the various functionalities and determining the appropriateness of specific policies/procedures for implementation.
- Analyzing and aligning strategic requirements with operating capacity and capability.
- Plan and supervise the section's activities on a day-to-day basis.
- Monitor existing systems and procedures in office and implement improved changes and adjustments.
- Lead, guide and motivate subordinates by means of regular staff meetings and daily interaction with subordinates.
- Analyzing trends, operating requirements, and forwarding plans to the immediate superior to establish and/or determine funding/expenditure for the specific financial period and inclusion into the Department's operating and capital budget.
- Encouraging and facilitating meaningful participation by beneficiaries in project conceptualisation, design, and execution
- Responsible for Water, Sanitation, Stormwater and Streets divisions.

SALARY: T14 Notch 1

APPLICATION MUST BE ADDRESS TO:

Interested parties may submit a full application including a CV with certified copies of qualifications, ID, Driving License and all related documents to: Mr. J I Swartz, Municipal Manager, PO Box 17, SPRINGBOK, 8240. NOTE: No fax and email applications will be accepted: The municipality has the right not to fill this vacancy and have the right to verify the qualifications. Only shortlisted candidates will be contact and communicated with: Applicants who are not contacted within 30 days from closing date must accept that their application is unsuccessful. All inquiries must be addressed to Mr. J Makaza: Manager: Human Resources Management, tel: 027 - 718 8131

CLOSING DATE: 03 May 2024 at 12:00

**J I SWARTZ
MUNICIPAL MANAGER**