

**NAMA KHOI MUNICIPALITY
DEPARTEMENT: BUDGET AND TREASURY**

REF: 33/2020

06 June 2020

*THE NAMA KHOI MUNICIPALITY SUBSCRIBES TO THE PRINCIPLES OF EQUAL EMPLOYMENT AND
AFFIRMATIVE ACTION AND IN THIS VAIN, SUITABLY QUALIFIED WOMEN AND PEOPLE
WITH DISABILITIES ARE PARTICULARLY ENCOURAGED TO APPLY*

JOB TITLE: CHARTERED ACCOUNTANT (CA)

PERIOD: (FIXED TERM CONTRACT FOR PERIOD OF EIGHTEEN [18] MONTHS)

Minimum Requirements

- Chartered Accountant registered with South African Institute of Chartered Accounts (SAICA)
- Minimum of 10 years experience in local government financial management.

Key Performance Areas

- Design of effective financial management internal controls
- Develop, review and update of financial management policies and standard operating procedures;
- Compile Annual Financial Statements for 2019/2020 and 2020/2021 financial year that fully complies with the Generally Recognized Accounting Practice (GRAP) standards
- Improved Audit evidence and well prepared audit files in line with National Treasury Guidelines
- Skills transfer to key personnel with the financial management department
- Improve on current audit opinion.

SALARY SCALE: NEGOTIABLE

APPLICATION MUST BE ADRESSED TO:



Interested parties may submit a full application including a CV with certified copies of qualifications, ID, Driving License and all related documents to: Ms S A Tatas-Titus, Municipal Manager, PO Box 17, SPRINGBOK, 8240.

NOTE: No fax and email applications will be accepted:

- The municipality has the right not to fill this vacancy and have the right to verify the qualifications.
- Only shortlisted candidates will be contact and communicated with.
- Applicants who are not contacted within 30 days from closing date must accept that their application is unsuccessful.
- All inquiries must be addressed to: Acting Divisional Head: Human Resources Management, tel: 027 - 718 8131

CLOSING DATE: 19 JUNE 2020 at 12:00

**S A TATAS-TITUS
MUNICIPAL MANAGER**