



# NAMA KHOI MUNISIPALITEIT

## BUDGET AND TREASURY OFFICE

**NAAM/NAME:** Financing costs: UNAUTHORISED EXPENDITURE

**DOEL/GOAL:** To report to Council on Section 32 of the MFMA (Municipal Finance Management Act), Unauthorised Expenditure for Council Approval.

**“Unauthorised Expenditure (MFMA)”** “in relation to a Municipality, means any expenditure incurred by a Municipality otherwise than in accordance with section 15 or 11(3), and includes:-

- (a) overspending of the total amount appropriated in the Municipality's approved budget;
- (b) overspending of the total amount appropriated for a vote in the approved budget;
- (c) expenditure from a vote unrelated to the department or functional area covered by the vote;
- (d) expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- (e) spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- (f) a grant by the Municipality otherwise than in accordance with this Act;”

**“Virement”** means the process of transferring an approved budgetary provision from one operating cost element or capital project to another within a vote during a municipal financial year and which results from changed circumstances from that which prevailed at the time of the previous budget adoption.

The municipality total budget is not overspent at 31 March 2014, however several votes/department are overspent which means line items are overspent. The municipality have have Virement policy and engagement sessions with the affected departments must be done in order to make the necessary virements. Below are the following: Votes overspent, line items overspent, and line items catogorized.

Nama Khoi Votes Overspent at 31 March 2014										
ACCOUNT NO	DESCRIPTION	COMMITTED AMOUNT	MONTH AMOUNT	MONTH BUDGET	MONTH VAR	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	Overspent	
DIRECTORATE: 13	- CORPORATE SERVICES								-	
DEPARTMENT: 267	- CLEANING SERVICE MUN OF	FICES							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>2 016</b>	<b>211 131</b>	<b>14 537</b>	<b>-196 594</b>	<b>130 833</b>	<b>1 821 110</b>	<b>174 449</b>	<b>-1 646 661</b>	
DIRECTORATE: 15	- FINANCIAL SERVICES								-	
DEPARTMENT: 301	- MANAGER: FINANCIAL SERV	ICES							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>203 321</b>	<b>2 152 019</b>	<b>1 926 110</b>	<b>-225 909</b>	<b>17 334 990</b>	<b>23 630 189</b>	<b>23 114 249</b>	<b>-515 940</b>	
DIRECTORATE: 15	- FINANCIAL SERVICES								-	
DEPARTMENT: 304	- EXPENDITURE & SUPPLY CH	AIN MAN							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>153 334</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 211 674</b>	<b>-</b>	<b>-2 211 674</b>	
DIRECTORATE: 16	- COMMUNITY SERVICES: COM	M DEV							-	
DEPARTMENT: 318	- MANAGER: COMMUNITY DEVE	LOPMENT							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>-</b>	<b>69 722</b>	<b>-</b>	<b>-69 722</b>	<b>-</b>	<b>662 998</b>	<b>-</b>	<b>-662 998</b>	
DIRECTORATE: 16	- COMMUNITY SERVICES: COM	M DEV							-	
DEPARTMENT: 320	- HEAD: CLEANSING & REMOV	AL							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 673</b>	<b>-</b>	<b>-2 673</b>	
DIRECTORATE: 16	- COMMUNITY SERVICES: COM	M DEV							-	
DEPARTMENT: 327	- SPORTS FACILITIES								-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>2 792</b>	<b>17 938</b>	<b>1 667</b>	<b>-16 271</b>	<b>15 003</b>	<b>23 304</b>	<b>20 000</b>	<b>-3 304</b>	
DIRECTORATE: 17	- COMMUNITY SERVICES: PUB	LSAFETY							-	
DEPARTMENT: 341	- EMERGENCY, FIRE & DISAS	TER MAN							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>-</b>	<b>52 184</b>	<b>-</b>	<b>-52 184</b>	<b>-</b>	<b>498 398</b>	<b>-</b>	<b>-498 398</b>	
DIRECTORATE: 18	- INFRASTRUCTURE,ENG & TE	CHNICAL							-	
DEPARTMENT: 361	- MANAGER:INFRASTRUCT,ENG	&TECH							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>12 888</b>	<b>86 003</b>	<b>15 208</b>	<b>-70 795</b>	<b>136 872</b>	<b>782 052</b>	<b>182 499</b>	<b>-599 553</b>	
DIRECTORATE: 18	- INFRASTRUCTURE,ENG & TE	CHNICAL							-	
DEPARTMENT: 362	- PROJECT MANAGEMT UNIT:	CIV FAC							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>-</b>	<b>67 332</b>	<b>-</b>	<b>-67 332</b>	<b>-</b>	<b>657 476</b>	<b>-</b>	<b>-657 476</b>	
DIRECTORATE: 18	- INFRASTRUCTURE,ENG & TE	CHNICAL							-	
DEPARTMENT: 372	- VEHICLE, PLANT & MACHIN	RY HIRE							-	
	<b>DEPARTMENT (EXPENDITUR</b>	<b>961 883</b>	<b>90 111</b>	<b>-</b>	<b>-90 111</b>	<b>-</b>	<b>3 316 820</b>	<b>-</b>	<b>-3 316 820</b>	

### **Analysis of overspent items:**

The total overspent items at 28 February 2014 amounts to R33 756 546.

Amounts exceeding R1m overspent: Revenue foregone- relates to the free basic services the municipality gives to the community this needs to be distributed to the different service department., legal expenses – under budgeted, interest paid – fruitless and wasteful expenditure, fuel and oil – wrongfully allocated, RDP housing expenditure – not budgeted, consultancy services – wrongfully allocated, report for full analyses below

In the the amount above R4 155 689 are included, this amount represent item with no budget allocated to them, report for full analyses below.

In the amount above R4 705 504 are included, this amount represent salary items that are not centralized and therefore not budget is allocated to them per department, the budget for these salary department are included in the main department of the directorate and should be moved to these department, report for full analyses below

In the amount above R3 422 488 are items exceeding the allocated budget, report for full analyses below.

<b>NAMA KHOI MUNICIPALITY OVERSPENT ITEMS MARCH 2014</b>					
<b>ACCOUNT NO</b>	<b>DESCRIPTION</b>	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>ANNUAL BUDGET</b>	<b>OVERSPENT ITEMS</b>
<b>DIRECTORATE: 10</b>	<b>EXECUTIVE MAYOR &amp; COUNC</b>				
<b>DEPARTMENT: 204</b>	<b>COUNCIL GENERAL ADMINIS</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
102040210162	CONTR. MEDICAL FD - (		146 123		-146 123
<b>CLASSIFICATION:</b>	<b>REMUNERATION OF COUNCI</b>				
102040810325	ALLOWANCE - CNLRS: TEL		168 688		-168 688
102040810329	ALLOWANCE - CNLRS: TRA		798 777		-798 777
102040810345	CONTR: PENSION FD- COU		57 464		-57 464
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
102042810983	AUDIT COMMITTEE TRAVEL		17 612		-17 612
102042811453	LEGAL EXPENSES		574 380		-574 380
102042811525	MEMBERSHIP & SUBSCRIPT	374 985	585 128	499 999	-85 129
102042811574	SPECIAL PROGRAMS		10 000		-10 000
102042811771	UNFORESEEN EXPENDITURE		1 000		-1 000
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 220</b>	<b>OFFICE OFTHE MUNICIPAL</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
112200210273	RELIEF STAFF		16 840		-16 840
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
112202811562	PERFORMANCE REWARDS		4 332		-4 332
112202811582	RDP HOUSING EXPENDITUR		1 125 970		-1 125 970
112202811584	RDP HOUSING EXPENDITUR		332 877		-332 877
112202811586	RDP HOUSING EXPENDITUR		168 717		-168 717
112202811587	RDP HOUSING EXPENDITUR		1 166 630		-1 166 630
112202811588	RDP HOUSING EXPENDITUR		65 392		-65 392
112202811589	RDP HOUSING EXPENDITUR		73 061		-73 061
112202811590	MANDELA DAY - HOUSING		1 540		-1 540
112202811757	TRAVELLING AND SUBSIST	149 994	229 890	200 001	-29 889
112202811795	YEAR END FUNCTION EXPE		24 450		-24 450
<b>CLASSIFICATION:</b>	<b>CONTR FROM OPERATING T</b>				
112203211841	LOOSE ASSETS:FURN & EQ		70		-70
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 221</b>	<b>INTERNAL AUDITING</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
112210210141	BONUSES	34 110	48 174	45 480	-2 694
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 227</b>	<b>INFORMATION TECHNOLOGY</b>				
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
112272811571	PRINTING AND STATIONAR	331 866	720 071	442 501	-277 570
<b>CLASSIFICATION:</b>	<b>CONTR FROM OPERATING T</b>				
112273211841	LOOSE ASSETS:FURN & EQ		255		-255
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 229</b>	<b>MUSEUM</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
112290210065	ALLOWANCE - HOUSING SU		1 125		-1 125
112290210141	BONUSES		8 475		-8 475
112290210173	CONTRIBUTIONS - PENSIO		17 588		-17 588
112290210203	INSURANCE : UIF		837		-837
112290210223	LEVY - BARGAINING COUN		57		-57
112290210281	SALARIES		76 273		-76 273

ACCOUNT NO	DESCRIPTION	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	OVERSPENT ITEMS
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 232</b>	<b>PERFORMANCE MANAGEMENT</b>				
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
112322811566	PMS: E PERFORM SYSTEMS	37 503	116 866	50 001	-66 865
112322811757	TRAVELLING AND SUBSIST	34 047	49 209	45 398	-3 811
<b>DIRECTORATE: 11</b>	<b>MUNICIPAL MANAGER</b>				
<b>DEPARTMENT: 234</b>	<b>PLANNING &amp; DEVELOPMENT</b>				
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
112342811260	EPWP CLEANING PROJECT		4 175		-4 175
<b>DIRECTORATE: 13</b>	<b>CORPORATE SERVICES</b>				
<b>DEPARTMENT: 261</b>	<b>MANAGER: CORPORATE SERV</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
132610210117	ALLOWANCE - TRANSPORT		1 250		-1 250
<b>CLASSIFICATION:</b>	<b>CONTRACTED SERVICES</b>				
132612410767	SECURITY SERVICES		74 319		-74 319
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
132612810671	TOOLS AND EQUIPMENT (T		706		-706
132612810953	ADVERTISING FEES		7 270		-7 270
132612811453	LEGAL EXPENSES	112 500	2 781 126	150 003	-2 631 123
132612811461	LEVY - SETA TRAINING		471 034		-471 034
132612811563	POSTAGE		401 134		-401 134
132612811733	TELEPHONES - TELKOM	442 782	622 092	590 399	-31 693
132612811735	TELEPHONES - CELLPHONE	90 000	235 071	119 999	-115 072
<b>CLASSIFICATION:</b>	<b>CONTR FROM OPERATING T</b>				
132613211841	LOOSE ASSETS:FURN & EQ		97		-97
<b>DIRECTORATE: 13</b>	<b>CORPORATE SERVICES</b>				
<b>DEPARTMENT: 263</b>	<b>HUMAN RESOURCE MANAGEME</b>				
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
132632810953	ADVERTISING FEES	97 497	386 616	130 000	-256 616
<b>DIRECTORATE: 13</b>	<b>CORPORATE SERVICES</b>				
<b>DEPARTMENT: 266</b>	<b>MUNICIPAL PROPERTY MANA</b>				
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				
132661810441	BUILDINGS		21 801		-21 801
132661810604	OPERATING & MAINTENANC	145 494	262 560	194 000	-68 560
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
132662811671	SERV CHGE MUN - ELECT		58 828		-58 828
132662811679	SERV CHGE MUN - REFUS		3 108		-3 108
132662811693	SERV CHGE MUN - SEPTI		3 555		-3 555
132662811701	SERV CHGE MUN - WATER		45 844		-45 844
<b>DIRECTORATE: 13</b>	<b>CORPORATE SERVICES</b>				
<b>DEPARTMENT: 267</b>	<b>CLEANING SERVICE MUN OF</b>				
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				
132670210065	ALLOWANCE - HOUSING SU		5 303		-5 303
132670210113	ALLOWANCE - TRAVELLING		49 500		-49 500
132670210141	BONUSES		79 073		-79 073
132670210161	CONTRIBUTIONS - MEDICA		27 778		-27 778
132670210173	CONTRIBUTIONS - PENSIO		186 623		-186 623
132670210203	INSURANCE : UIF		12 510		-12 510
132670210223	LEVY - BARGAINING COUN		1 099		-1 099
132670210243	OVERTIME		21 584		-21 584
132670210273	RELIEF STAFF		23 280		-23 280
132670210281	SALARIES		1 141 663		-1 141 663
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
132672811671	SERV CHGE MUN - ELECT		47 433		-47 433
132672811679	SERV CHGE MUN - REFUS		640		-640
132672811695	SERV CHGE MUN - SEWER		1 629		-1 629
132672811701	SERV CHGE MUN - WATER		80 496		-80 496

ACCOUNT NO	DESCRIPTION	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	OVERSPENT ITEMS
<b>DIRECTORATE: 15</b>	<b>FINANCIAL SERVICES</b>				
<b>DEPARTMENT: 301</b>	<b>MANAGER: FINANCIAL SERV</b>				
<b>CLASSIFICATION:</b>	<b>CONTRACTED SERVICES</b>				
153012410745	CONSULTANCY SERVICES-		1 009 648		-1 009 648
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				
153012810671	TOOLS AND EQUIPMENT (T		202		-202
153012810981	AUDIT FEES	1 499 940	2 417 824	2 000 001	-417 823
153012811286	GRANT EXPENDITURE - MS	449 982	643 599	600 001	-43 598
153012811519	MUNICIPAL GAMES (Expen		165 126		-165 126
153012811702	STOCK LOSSES (WHS 1)		10 741		-10 741
153012811705	STOCK LOSSES (WHS 4)		4 466		-4 466
153012811706	STOCK LOSSES (WHS 5)		219		-219
153012811707	STOCK LOSSES (WHS 6)		5 896		-5 896
153012811708	STOCK LOSSES (WHS 7)		1 421		-1 421
153012811758	REVENUE FORGONE		8 957 482		-8 957 482
					-
<b>DIRECTORATE: 15</b>	<b>FINANCIAL SERVICES</b>				-
<b>DEPARTMENT: 304</b>	<b>XPENDITURE &amp; SUPPLY CH</b>				-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
153042811416	INTEREST PAID - CREDIT		2 573 581		-2 573 581
					-
<b>DIRECTORATE: 15</b>	<b>FINANCIAL SERVICES</b>				-
<b>DEPARTMENT: 305</b>	<b>PROP RATES &amp; VALUATION</b>				-
<b>CLASSIFICATION:</b>	<b>CONTRACTED SERVICES</b>				-
153052410775	VALUATION SERVICES		671 102		-671 102
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 318</b>	<b>MANAGER: COMMUNITY DEVE</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
163180210065	ALLOWANCE - HOUSING SU		463		-463
163180210113	ALLOWANCE - TRAVELLING		49 500		-49 500
163180210141	BONUSES		34 178		-34 178
163180210161	CONTRIBUTIONS - MEDICA		11 183		-11 183
163180210173	CONTRIBUTIONS - PENSIO		55 452		-55 452
163180210203	INSURANCE : UIF		2 495		-2 495
163180210223	LEVY - BARGAINING COUN		171		-171
163180210273	RELIEF STAFF		21 840		-21 840
163180210281	SALARIES		487 716		-487 716
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 320</b>	<b>HEAD: CLEANSING &amp; REMOV</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
163200210281	SALARIES		2 673		-2 673
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 323</b>	<b>LIBRARIES &amp; INFORMATION</b>				-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
163232811671	SERV CHGE MUN - ELECT		46 277		-46 277
163232811679	SERV CHGE MUN - REFUS		213		-213
163232811695	SERV CHGE MUN - SEWER		96		-96
163232811701	SERV CHGE MUN - WATER		98 722		-98 722
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 324</b>	<b>CEMETERIES</b>				-
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
163241810441	BUILDINGS		4 053		-4 053
					-
<b>CLASSIFICATION:</b>	<b>GRANTS &amp; SUBSIDIES PAI</b>				-
163242610831	PAUPER BURIALS [ARMLAS	3 375	6 141	4 501	-1 640

ACCOUNT NO	DESCRIPTION	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	OVERSPENT ITEMS
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 326</b>	<b>PARKS &amp; OPEN AREAS</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
163260210261	PROTECTIVE CLOTHING		293		-293
163260210273	RELIEF STAFF		91 640		-91 640
					-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
163262811671	SERV CHGE MUN - ELECT		8 567		-8 567
163262811701	SERV CHGE MUN - WATER		32 840		-32 840
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 327</b>	<b>SPORTS FACILITIES</b>				-
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
163271810604	OPERATING & MAINTENANC	15 003	26 333	20 000	-6 333
					-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
163272811671	SERV CHGE MUN - ELECT		652		-652
163272811679	SERV CHGE MUN - REFUS		641		-641
163272811693	SERV CHGE MUN - SEPTI		3 545		-3 545
163272811695	SERV CHGE MUN - SEWER		192		-192
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 328</b>	<b>REFUSE REM &amp; WASTE MANA</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
<b>163280210117</b>	<b>ALLOWANCE - TRANSPORT</b>		<b>2 520</b>		<b>-2 520</b>
163280210207	INSURANCE: GROUP LIFE	1 926	6 075	2 565	-3 510
163280210273	RELIEF STAFF		48 320		-48 320
					-
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
163281810685	VEHICLES, PLANT & EQUI		1 384		-1 384
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 331</b>	<b>COMMONAGE FARMS - STEIN</b>				-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
163312811483	LIVESTOCK - DIP/ VACCI	5 994	33 145	7 998	-25 147
					-
<b>DIRECTORATE: 16</b>	<b>COMMUNITY SERVICES: COM</b>				-
<b>DEPARTMENT: 335</b>	<b>MUNICIPAL AIRPORT</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
163350210173	CONTRIBUTIONS - PENSIO		10 087		-10 087
163350210203	INSURANCE : UIF		563		-563
163350210223	LEVY - BARGAINING COUN		57		-57
163350210281	SALARIES		56 343		-56 343
					-
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
163352811671	SERV CHGE MUN - ELECT		21 674		-21 674
163352811701	SERV CHGE MUN - WATER		25 449		-25 449
					-
<b>DIRECTORATE: 17</b>	<b>COMMUNITY SERVICES: PUB</b>				-
<b>DEPARTMENT: 341</b>	<b>EMERGENCY, FIRE &amp; DISAS</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
173410210065	ALLOWANCE - HOUSING SU		5 952		-5 952
173410210109	ALLOWANCE - STANDBY		49 640		-49 640
173410210113	ALLOWANCE - TRAVELLING		49 500		-49 500
173410210141	BONUSES		25 091		-25 091
173410210173	CONTRIBUTIONS - PENSIO		33 427		-33 427
173410210203	INSURANCE : UIF		3 956		-3 956
173410210223	LEVY - BARGAINING COUN		286		-286
173410210243	OVERTIME		14 527		-14 527
173410210273	RELIEF STAFF		4 500		-4 500
173410210281	SALARIES		311 618		-311 618

ACCOUNT NO	DESCRIPTION	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	OVERSPENT ITEMS
<b>DIRECTORATE: 17</b>	<b>COMMUNITY SERVICES: PUB</b>				-
<b>DEPARTMENT: 342</b>	<b>LAW ENFORCEMENT SERVICE</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
173420210105	ALLOWANCE - SHIFT ALLO		7 548		-7 548
173420210161	CONTRIBUTIONS - MEDICA	20 862	33 752	27 814	-5 938
173420210243	OVERTIME	72 639	364 447	96 851	-267 596
173420210273	RELIEF STAFF		24 800		-24 800
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
173421810685	VEHICLES, PLANT & EQUI		105		-105
<b>DIRECTORATE: 17</b>	<b>COMMUNITY SERVICES: PUB</b>				-
<b>DEPARTMENT: 344</b>	<b>TRAFFIC SERVICES</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
173440210105	ALLOWANCE - SHIFT ALLO		578		-578
173440210117	ALLOWANCE - TRANSPORT	3 510	21 352	4 679	-16 673
173440210243	OVERTIME	66 789	97 737	89 061	-8 676
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
173441810685	VEHICLES, PLANT & EQUI		1 877		-1 877
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 361</b>	<b>MANAGER:INFRASTRUCT,ENG</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183610210065	ALLOWANCE - HOUSING SU		4 649		-4 649
183610210113	ALLOWANCE - TRAVELLING		104 400		-104 400
183610210141	BONUSES		26 345		-26 345
183610210161	CONTRIBUTIONS - MEDICA		22 997		-22 997
183610210173	CONTRIBUTIONS - PENSIO		71 763		-71 763
183610210203	INSURANCE : UIF		2 258		-2 258
183610210207	INSURANCE: GROUP LIFE		12 540		-12 540
183610210223	LEVY - BARGAINING COUN		114		-114
183610210243	OVERTIME		429		-429
183610210281	SALARIES		400 931		-400 931
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183612811757	TRAVELLING AND SUBSIST	45 000	131 836	59 999	-71 837
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 362</b>	<b>PROJECT MANAGEMT UNIT:</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183620210113	ALLOWANCE - TRAVELLING		159 400		-159 400
183620210141	BONUSES		39 517		-39 517
183620210161	CONTRIBUTIONS - MEDICA		19 516		-19 516
183620210173	CONTRIBUTIONS - PENSIO		57 726		-57 726
183620210203	INSURANCE : UIF		2 418		-2 418
183620210223	LEVY - BARGAINING COUN		121		-121
183620210281	SALARIES		378 779		-378 779
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 363</b>	<b>ELECTRICAL ENGINEERING</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183630210005	ALLOWANCE - ACTING ALL		18 219		-18 219
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
183631810471	DISTRIBUTION NETWORK -	599 976	1 357 902	800 000	-557 902
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183632810734	ESKOM ELECTR.- INFRAS	299 988	1 338 409	399 999	-938 410



ACCOUNT NO	DESCRIPTION	YTD BUDGET	YTD ACTUAL	ANNUAL BUDGET	OVERSPENT ITEMS
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 365</b>	<b>MECHANICAL ENG SERV: WO</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183650210109	ALLOWANCE - STANDBY		10 852		-10 852
183650210261	PROTECTIVE CLOTHING		146		-146
183650210273	RELIEF STAFF		23 520		-23 520
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
183651810685	VEHICLES, PLANT & EQUI		34 069		-34 069
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183652811701	SERV CHGE MUN - WATER	747	2 158	998	-1 160
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 366</b>	<b>ROADS</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183660210113	ALLOWANCE - TRAVELLING	49 500	96 360	66 000	-30 360
183660210117	ALLOWANCE - TRANSPORT		250		-250
183660210173	CONTRIBUTIONS - PENSIO	146 061	209 860	194 755	-15 105
183660210207	INSURANCE: GROUP LIFE	1 575	3 075	2 103	-972
183660210273	RELIEF STAFF		7 440		-7 440
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 368</b>	<b>WATER SERVICE</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183680210005	ALLOWANCE - ACTING ALL		8 086		-8 086
183680210273	RELIEF STAFF		55 800		-55 800
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183682811111	CHEMICALS- GOODHOUSE	14 994	20 685	19 998	-687
183682811113	CHEMICALS- ROOIWAL	14 994	27 635	19 998	-7 637
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 369</b>	<b>SEWERAGE &amp; SANITATION S</b>				-
<b>CLASSIFICATION:</b>	<b>EMPLOYEE RELATED COSTS</b>				-
183690210105	ALLOWANCE - SHIFT ALLO		22 601		-22 601
183690210207	INSURANCE: GROUP LIFE	3 006	5 865	4 008	-1 857
183690210243	OVERTIME	190 188	283 271	253 599	-29 672
183690210273	RELIEF STAFF		52 320		-52 320
183690210285	SUNDAY PREMIUM		51 570		-51 570
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183692811671	SERV CHGE MUN - ELECT	9 099	44 190	12 134	-32 056
183692811701	SERV CHGE MUN - WATER		13 791		-13 791
<b>DIRECTORATE: 18</b>	<b>INFRASTRUCTURE,ENG &amp; TE</b>				-
<b>DEPARTMENT: 372</b>	<b>VEHICLE, PLANT &amp; MACHIN</b>				-
<b>CLASSIFICATION:</b>	<b>REPAIRS &amp; MAINTENANCE</b>				-
183721810685	VEHICLES, PLANT & EQUI		1 059 438		-1 059 438
183721810687	VEHICLES - TYRES & TUB		380 421		-380 421
<b>CLASSIFICATION:</b>	<b>GENERAL EXPENSES - OTH</b>				-
183722811315	FUEL & OIL		1 807 330		-1 807 330
183722811481	LICENCE FEES		169 826		-169 826
	<b>TOTAL</b>				<b>-33 756 546</b>

<b>NAMA KHOI MUNICIPALITY OVERSPENT ITEMS MARCH 2014</b>					
<b>ACCOUNT NO</b>	<b>DESCRIPTION</b>	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>ANNUAL BUDGET</b>	<b>OVERSPENT ITEMS</b>
153012811758	REVENUE FORGONE		8 957 482		-8 957 482
132612811453	LEGAL EXPENSES	112 500	2 781 126	150 003	-2 631 123
153042811416	INTEREST PAID - CREDIT		2 573 581		-2 573 581
183722811315	FUEL & OIL		1 807 330		-1 807 330
112202811587	RDP HOUSING EXPENDITUR		1 166 630		-1 166 630
132670210281	SALARIES		1 141 663		-1 141 663
112202811582	RDP HOUSING EXPENDITUR		1 125 970		-1 125 970
183721810685	VEHICLES, PLANT & EQUI		1 059 438		-1 059 438
153012410745	CONSULTANCY SERVICES-		1 009 648		-1 009 648
	<b>Overspent more than R1m</b>				<b>-21 472 865</b>
183652811701	SERV CHGE MUN - WATER	747	2 158	998	-1 160
183660210207	INSURANCE: GROUP LIFE	1 575	3 075	2 103	-972
163280210207	INSURANCE: GROUP LIFE	1 926	6 075	2 565	-3 510
183690210207	INSURANCE: GROUP LIFE	3 006	5 865	4 008	-1 857
163242610831	PAUPER BURIALS [ARMLAS	3 375	6 141	4 501	-1 640
173440210117	ALLOWANCE - TRANSPORT	3 510	21 352	4 679	-16 673
163312811483	LIVESTOCK - DIP/ VACCI	5 994	33 145	7 998	-25 147
183692811671	SERV CHGE MUN - ELECT	9 099	44 190	12 134	-32 056
183682811113	CHEMICALS- ROOIWAL	14 994	27 635	19 998	-7 637
183682811111	CHEMICALS- GOODHOUSE	14 994	20 685	19 998	-687
163271810604	OPERATING & MAINTENANC	15 003	26 333	20 000	-6 333
173420210161	CONTRIBUTIONS - MEDICA	20 862	33 752	27 814	-5 938
112322811757	TRAVELLING AND SUBSIST	34 047	49 209	45 398	-3 811
112210210141	BONUSES	34 110	48 174	45 480	-2 694
112322811566	PMS: E PERFORM SYSTEMS	37 503	116 866	50 001	-66 865
183612811757	TRAVELLING AND SUBSIST	45 000	131 836	59 999	-71 837
183660210113	ALLOWANCE - TRAVELLING	49 500	96 360	66 000	-30 360
173440210243	OVERTIME	66 789	97 737	89 061	-8 676
173420210243	OVERTIME	72 639	364 447	96 851	-267 596
132612811735	TELEPHONES - CELLPHONE	90 000	235 071	119 999	-115 072
132632810953	ADVERTISING FEES	97 497	386 616	130 000	-256 616
132661810604	OPERATING & MAINTENANC	145 494	262 560	194 000	-68 560
183660210173	CONTRIBUTIONS - PENSIO	146 061	209 860	194 755	-15 105
112202811757	TRAVELLING AND SUBSIST	149 994	229 890	200 001	-29 889
183690210243	OVERTIME	190 188	283 271	253 599	-29 672
183632810734	ESKOM ELECTR.- INFRAST	299 988	1 338 409	399 999	-938 410
112272811571	PRINTING AND STATIONAR	331 866	720 071	442 501	-277 570
102042811525	MEMBERSHIP & SUBSCRIPT	374 985	585 128	499 999	-85 129
132612811733	TELEPHONES - TELKOM	442 782	622 092	590 399	-31 693
153012811286	GRANT EXPENDITURE - MS	449 982	643 599	600 001	-43 598
183631810471	DISTRIBUTION NETWORK -	599 976	1 357 902	800 000	-557 902
153012810981	AUDIT FEES	1 499 940	2 417 824	2 000 001	-417 823
	<b>Item exceeding the allocated budget</b>				<b>-3 422 488</b>

153052410775	VALUATION SERVICES		671 102		-671 102
102042811453	LEGAL EXPENSES		574 380		-574 380
132612811461	LEVY - SETA TRAINING		471 034		-471 034
132612811563	POSTAGE		401 134		-401 134
183721810687	VEHICLES - TYRES & TUB		380 421		-380 421
112202811584	RDP HOUSING EXPENDITUR		332 877		-332 877
183722811481	LICENCE FEES		169 826		-169 826
112202811586	RDP HOUSING EXPENDITUR		168 717		-168 717
153012811519	MUNICIPAL GAMES (Expen		165 126		-165 126
132612410767	SECURITY SERVICES		74 319		-74 319
112202811589	RDP HOUSING EXPENDITUR		73 061		-73 061
112202811588	RDP HOUSING EXPENDITUR		65 392		-65 392
132662811671	SERV CHGE MUN - ELECT		58 828		-58 828
183651810685	VEHICLES, PLANT & EQUI		34 069		-34 069
112202811795	YEAR END FUNCTION EXPE		24 450		-24 450
153012811702	STOCK LOSSES (WHS 1)		10 741		-10 741
132612810953	ADVERTISING FEES		7 270		-7 270
153012811705	STOCK LOSSES (WHS 4)		4 466		-4 466
112202811562	PERFORMANCE REWARDS		4 332		-4 332
112342811260	EPWP CLEANING PROJECT		4 175		-4 175
173441810685	VEHICLES, PLANT & EQUI		1 877		-1 877
112202811590	MANDELA DAY - HOUSING		1 540		-1 540
153012811708	STOCK LOSSES (WHS 7)		1 421		-1 421
163281810685	VEHICLES, PLANT & EQUI		1 384		-1 384
102042811771	UNFORESEEN EXPENDITURE		1 000		-1 000
132612810671	TOOLS AND EQUIPMENT (T		706		-706
112273211841	LOOSE ASSETS:FURN & EQ		255		-255
153012811706	STOCK LOSSES (WHS 5)		219		-219
153012810671	TOOLS AND EQUIPMENT (T		202		-202
173421810685	VEHICLES, PLANT & EQUI		105		-105
132672811671	SERV CHGE MUN - ELECT		47 433		-47 433
163232811671	SERV CHGE MUN - ELECT		46 277		-46 277
163352811671	SERV CHGE MUN - ELECT		21 674		-21 674
163262811671	SERV CHGE MUN - ELECT		8 567		-8 567
163272811671	SERV CHGE MUN - ELECT		652		-652
132662811679	SERV CHGE MUN - REFUS		3 108		-3 108
163272811679	SERV CHGE MUN - REFUS		641		-641
132672811679	SERV CHGE MUN - REFUS		640		-640
163232811679	SERV CHGE MUN - REFUS		213		-213
132662811693	SERV CHGE MUN - SEPTI		3 555		-3 555
163272811693	SERV CHGE MUN - SEPTI		3 545		-3 545
132672811695	SERV CHGE MUN - SEWER		1 629		-1 629
163272811695	SERV CHGE MUN - SEWER		192		-192
163232811695	SERV CHGE MUN - SEWER		96		-96
163232811701	SERV CHGE MUN - WATER		98 722		-98 722
132672811701	SERV CHGE MUN - WATER		80 496		-80 496
132662811701	SERV CHGE MUN - WATER		45 844		-45 844
163262811701	SERV CHGE MUN - WATER		32 840		-32 840
163352811701	SERV CHGE MUN - WATER		25 449		-25 449
183692811701	SERV CHGE MUN - WATER		13 791		-13 791
102042811574	SPECIAL PROGRAMS		10 000		-10 000
153012811707	STOCK LOSSES (WHS 6)		5 896		-5 896
	<b>Items with no budget allocated</b>				<b>-4 155 689</b>

183630210005	ALLOWANCE - ACTING ALL		18 219		-18 219
183680210005	ALLOWANCE - ACTING ALL		8 086		-8 086
102040810325	ALLOWANCE - CNLRS: TEL		168 688		-168 688
102040810329	ALLOWANCE - CNLRS: TRA		798 777		-798 777
173410210065	ALLOWANCE - HOUSING SU		5 952		-5 952
132670210065	ALLOWANCE - HOUSING SU		5 303		-5 303
183610210065	ALLOWANCE - HOUSING SU		4 649		-4 649
112290210065	ALLOWANCE - HOUSING SU		1 125		-1 125
163180210065	ALLOWANCE - HOUSING SU		463		-463
183690210105	ALLOWANCE - SHIFT ALLO		22 601		-22 601
173420210105	ALLOWANCE - SHIFT ALLO		7 548		-7 548
173440210105	ALLOWANCE - SHIFT ALLO		578		-578
173410210109	ALLOWANCE - STANDBY		49 640		-49 640
183650210109	ALLOWANCE - STANDBY		10 852		-10 852
<b>163280210117</b>	<b>ALLOWANCE - TRANSPORT</b>		<b>2 520</b>		<b>-2 520</b>
132610210117	ALLOWANCE - TRANSPORT		1 250		-1 250
183660210117	ALLOWANCE - TRANSPORT		250		-250
183620210113	ALLOWANCE - TRAVELLING		159 400		-159 400
183610210113	ALLOWANCE - TRAVELLING		104 400		-104 400
132670210113	ALLOWANCE - TRAVELLING		49 500		-49 500
163180210113	ALLOWANCE - TRAVELLING		49 500		-49 500
173410210113	ALLOWANCE - TRAVELLING		49 500		-49 500
102042810983	AUDIT COMMITTEE TRAVEL		17 612		-17 612
132670210141	BONUSES		79 073		-79 073
183620210141	BONUSES		39 517		-39 517
163180210141	BONUSES		34 178		-34 178
183610210141	BONUSES		26 345		-26 345
173410210141	BONUSES		25 091		-25 091
112290210141	BONUSES		8 475		-8 475
132661810441	BUILDINGS		21 801		-21 801
163241810441	BUILDINGS		4 053		-4 053
102040210162	CONTR. MEDICAL FD - (		146 123		-146 123
102040810345	CONTR: PENSION FD- COU		57 464		-57 464
132670210161	CONTRIBUTIONS - MEDICA		27 778		-27 778
183610210161	CONTRIBUTIONS - MEDICA		22 997		-22 997
183620210161	CONTRIBUTIONS - MEDICA		19 516		-19 516
163180210161	CONTRIBUTIONS - MEDICA		11 183		-11 183
132670210173	CONTRIBUTIONS - PENSIO		186 623		-186 623
183610210173	CONTRIBUTIONS - PENSIO		71 763		-71 763
183620210173	CONTRIBUTIONS - PENSIO		57 726		-57 726
163180210173	CONTRIBUTIONS - PENSIO		55 452		-55 452
173410210173	CONTRIBUTIONS - PENSIO		33 427		-33 427
112290210173	CONTRIBUTIONS - PENSIO		17 588		-17 588
163350210173	CONTRIBUTIONS - PENSIO		10 087		-10 087
132670210203	INSURANCE : UIF		12 510		-12 510
173410210203	INSURANCE : UIF		3 956		-3 956
163180210203	INSURANCE : UIF		2 495		-2 495
183620210203	INSURANCE : UIF		2 418		-2 418
183610210203	INSURANCE : UIF		2 258		-2 258
112290210203	INSURANCE : UIF		837		-837
163350210203	INSURANCE : UIF		563		-563
183610210207	INSURANCE: GROUP LIFE		12 540		-12 540
132670210223	LEVY - BARGAINING COUN		1 099		-1 099
173410210223	LEVY - BARGAINING COUN		286		-286
163180210223	LEVY - BARGAINING COUN		171		-171
183620210223	LEVY - BARGAINING COUN		121		-121
183610210223	LEVY - BARGAINING COUN		114		-114
112290210223	LEVY - BARGAINING COUN		57		-57
163350210223	LEVY - BARGAINING COUN		57		-57
132613211841	LOOSE ASSETS:FURN & EQ		97		-97
112203211841	LOOSE ASSETS:FURN & EQ		70		-70
132670210243	OVERTIME		21 584		-21 584
173410210243	OVERTIME		14 527		-14 527
183610210243	OVERTIME		429		-429
163260210261	PROTECTIVE CLOTHING		293		-293
183650210261	PROTECTIVE CLOTHING		146		-146
163260210273	RELIEF STAFF		91 640		-91 640
183680210273	RELIEF STAFF		55 800		-55 800
183690210273	RELIEF STAFF		52 320		-52 320
163280210273	RELIEF STAFF		48 320		-48 320
173420210273	RELIEF STAFF		24 800		-24 800
183650210273	RELIEF STAFF		23 520		-23 520
132670210273	RELIEF STAFF		23 280		-23 280
163180210273	RELIEF STAFF		21 840		-21 840
112200210273	RELIEF STAFF		16 840		-16 840
183660210273	RELIEF STAFF		7 440		-7 440
173410210273	RELIEF STAFF		4 500		-4 500
163180210281	SALARIES		487 716		-487 716
183610210281	SALARIES		400 931		-400 931
183620210281	SALARIES		378 779		-378 779
173410210281	SALARIES		311 618		-311 618
112290210281	SALARIES		76 273		-76 273
163350210281	SALARIES		56 343		-56 343
163200210281	SALARIES		2 673		-2 673
183690210285	SUNDAY PREMIUM		51 570		-51 570
					-
	<b>Salaries not link to correct budget/department</b>				<b>-4 705 504</b>
	<b>Total</b>				<b>-33 756 546</b>

**FINANSËLE IMPLIKASIES/FINANCIAL IMPLICATION :**

**WETLIKE IMPLIKASIES/LEGAL IMPLICATION: Section 32 of the MFMA**

32. (1) Without limiting liability in terms of the common law or other legislation—  
(a) a political office-bearer of a municipality is liable for unauthorised expenditure if that office-bearer knowingly or after having been advised by the accounting officer of the municipality that the expenditure is likely to result in unauthorised expenditure, instructed an official of the municipality to incur the expenditure;

(d) any political office-bearer or official of a municipality who deliberately or negligently made or authorised a fruitless and wasteful expenditure is liable for that expenditure.

(2) (b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

(3) If the accounting officer becomes aware that the council, the mayor or the executive committee of the municipality, as the case may be, has taken a decision which, if implemented, is likely to result in unauthorised, irregular or fruitless and wasteful expenditure, the accounting officer is not liable for any ensuing unauthorised, irregular or fruitless and wasteful expenditure provided that the accounting officer has informed the council, the mayor or the executive committee, in writing, that the expenditure is likely to be unauthorised, irregular or fruitless and wasteful expenditure.

(4) The accounting officer must promptly inform the mayor, the MEC for local government in the province and the Auditor-General, in writing, of—  
(a) any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;

(b) whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and

(c) the steps that have been taken—  
(i) to recover or rectify such expenditure; and  
(ii) to prevent a recurrence of such expenditure.

(5) The writing off in terms of subsection (2) of any unauthorised, irregular or fruitless

and wasteful expenditure as irrecoverable, is no excuse in criminal or disciplinary proceedings against a person charged with the commission of an offence or a breach of this Act relating to such unauthorised, irregular or fruitless and wasteful expenditure.

(8) The Minister, acting with the concurrence of the Cabinet member responsible for local government, may regulate the application of this section by regulation in terms of section 168.

**AANBEVELINGS/RECOMMENDATION:**

Council to take note of the report.

That the Council should follow Section 32 of the MFMA (Municipal Finance Management Act) in dealing with this issue.

Chief Financial Officer

**Nozuko Mdaka**