NAMA KHOI MUNICIPALITY

INVITATION TO BID

(SCOPE OF PROCUREMENT RANGE – OVER R 200,000)

NOTICE NO.: 121/2012
BID NUMBER: BOD/NC062/08/2012-2013

STARTING DATE: 12 October 2012 **Closing Date:** 09 November 2012 **Closing Time:** 10:00

SPECIFICATION ENQUIRIES: Mr B Boois 027 7188127 (SCM)

VAT CONTINGENCY REVIEW, COMPLIANCE & RECOVERY

Nama Khoi local municipality hereby invites qualified service providers with personnel registered with SAICA and IRBA to submit proposals to perform a comprehensive review on its VAT returns for a contract period of one year with a view to identify any potential value-added tax or other indirect tax saving over the financial years.

Tender documents and specifications are available from the Supply Chain Management Department (Miss Ruzan Gertze) at the Head Office – Springbok Nama Khoi Municipality) at an amount of **R 141.66** in cash or electronic transfer per document. This amount is non-refundable.

Sealed tenders marked "TENDER BOD/NC062/08/2012-2013: **VAT CONTINGENCY REVIEW, COMPLIANCE & RECOVERY** must be handed in at Nama Khoi Municipality, 4 Namaqua Street, Springbok, 8240 on /or before **10:00 on Friday, 09 November 2012** and will be opened in public directly afterwards. Late tenders, or tenders that were e-mailed or fax will not be accepted. Forms, **MBD 1, MBD 3.1,MBD 4, MBD 5, MBD 6.1, MBD 6.2, MBD 8, MBD 9, SCM 1, SCM 2** must be completed in the prescribed bid document.

In case of a transaction with a value of R 30 000 or more, including VAT, the Municipality follows the Procurement Policy where 80 points are awarded for price and 20 points for B-BBEE objectives. Furthermore are tenders also evaluated in terms of the Supply Chain Management Policy and Preferential Procurement Policy of the Municipality. More information is available from the Senior Accountant: Supply Chain Management (Mr B R Boois) obtained from telephone number (027) 718-8127.

The following conditions will apply;

- **An original Tax Clearance Certificate, as issued by SARS, must accompany each tender.**
- **A B-BBEE rating certificate from SANAS accredited agency or exemption for businesses with a turnover of less than R 5 million from a Registered Accounting officer (as stated in section 60 of the Close Corporation Act, 1984), must accompany each tender.**
- **No person employed by the government (National, Provincial, Municipality) may be considered for this tender.**
- **The key personal must be registered by SAICA en IRBA and be in possession of a Higher Diploma in Tax.**
- **No tender will be considered to a person or company that over the past five years been convicted of:**

  (a) Fraud, corruption or a criminal offence.
  (b) The suspension, early termination or unsuccessful completion of a municipal or government contract.

The Municipality reserves the right to withdraw and / or to readvertise or reject any tender or partially accept it. The Municipality does not bind itself to accept the lowest or any tender.

N A BAARTMAN
MUNICIPAL MANAGER
12 October 2012